**Speech Outline Template**

**Comparative Solutions Main Point Organization Pattern**

**(main points: solutions, subpoints: advantages and disadvantages)**

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**Speaker:** Your name goes here.

**Date:** The date of your speech goes here.

**Speech Topic:** The topic of your speech goes here.

**Specific Purpose:** The specific purpose statement of your speech goes here.

**Introduction**

1. **Attention Getter:** Your attention getter goes here. A link to the topic (how the attention getter relates to the topic) and a statement of significance (why the topic is important) may also be added here.
2. **Thesis:** Your thesis goes here.
3. **Preview:** The preview of your main points goes here.

The transition from the introduction to your first solution goes here.

**Body**

1. **Solution 1 - the title of your first solution goes here:** the text, if any, of your first solution goes here.
   1. The first advantage or disadvantage of your first solution goes here.
   2. The second advantage or disadvantage of your first solution goes here.
   3. The third advantage or disadvantage of your first solution goes here, or delete this numbered item if you have fewer than three.
   4. The fourth advantage or disadvantage, if any, of your first solution goes here; or delete this numbered item if you have fewer than four.
   5. The fifth advantage or disadvantage, if any, of your first solution goes here; or delete this numbered item if you have fewer than five.

The transition from your first solution to your second solution goes here.

1. **Solution 2 - the title of your second solution goes here:** the text, if any, of your second solution goes here.
   1. The first advantage or disadvantage of your second solution goes here.
   2. The second advantage or disadvantage of your second solution goes here.
   3. The third advantage or disadvantage of your second solution goes here, or delete this numbered item if you have fewer than three.
   4. The fourth advantage or disadvantage, if any, of your second solution goes here; or delete this numbered item if you have fewer than four.
   5. The fifth advantage or disadvantage, if any, of your second solution goes here; or delete this numbered item if you have fewer than five.

The transition from your second solution to your third solution goes here.

1. **Solution 3 - the title of your third solution goes here:** the text, if any, of your third solution goes here; or delete this numbered item if you have fewer than three points.
   1. The first advantage or disadvantage of your third solution goes here.
   2. The second advantage or disadvantage of your third solution goes here.
   3. The third advantage or disadvantage of your third solution goes here, or delete this numbered item if you have fewer than three.
   4. The fourth advantage or disadvantage, if any, of your third solution goes here; or delete this numbered item if you have fewer than four.
   5. The fifth advantage or disadvantage, if any, of your third solution goes here; or delete this numbered item if you have fewer than five.

The transition from your third solution to your fourth solution goes here.

1. **Solution 4 - the title of your fourth solution goes here:** the text, if any, of your fourth solution goes here; or delete this numbered item if you have fewer than four points.
   1. The first advantage or disadvantage of your fourth solution goes here.
   2. The second advantage or disadvantage of your fourth solution goes here.
   3. The third advantage or disadvantage of your fourth solution goes here, or delete this numbered item if you have fewer than three.
   4. The fourth advantage or disadvantage, if any, of your fourth solution goes here; or delete this numbered item if you have fewer than four.
   5. The fifth advantage or disadvantage, if any, of your fourth solution goes here; or delete this numbered item if you have fewer than five.

The transition from your fourth solution to your fifth solution goes here.

1. **Solution 5 - the title of your fifth solution goes here:** the text, if any, of your fifth solution goes here; or delete this numbered item if you have fewer than five points.
   1. The first advantage or disadvantage of your fifth solution goes here.
   2. The second advantage or disadvantage of your fifth solution goes here.
   3. The third advantage or disadvantage of your fifth solution goes here, or delete this numbered item if you have fewer than three.
   4. The fourth advantage or disadvantage, if any, of your fifth solution goes here; or delete this numbered item if you have fewer than four.
   5. The fifth advantage or disadvantage, if any, of your fifth solution goes here; or delete this numbered item if you have fewer than five.

The transition from your last solution to your conclusion goes here.

**Conclusion**

1. **Review:** The review of your main points goes here.
2. **Closing:** Your closing statement goes here.

**Bibliography**

Your bibliography in MLA or APA format goes here.